

## Internal Audit Section

DETAILED ANALYSIS OF AVAILABLE DAYS IN  
2019/2020

	HoA&RM	AM(x2)	SA(x2.8)	Mazars Resources	Mazars IT	Total
Gross Days (52 Weeks)	240	520	684	320	40	1804
<b>Less: uncontrollable days</b>						
Bank Holidays (9 days)	8	16	22.4	0	0	46.4
Annual Leave	30	66	86.8	0	0	182.8
Other Leave	0	0	0	0	0	0
Sickness	7	14	21	0	0	42
Maternity Leave	0	0	0	0	0	0
Paternity Leave	0	0	0	0	0	0
<b>Net Available days</b>	<b>195</b>	<b>424</b>	<b>553.8</b>	<b>320</b>	<b>40</b>	<b>1532.8</b>
<b>Admin Support</b>						
General (e.g. time recording/staff meetings/staff monitoring)	24	48	34	0	0	106
MK super user	2	10	15	0	0	27
Other contractual absences (e.g. Jury service/volunteering)	1	3	2	0	0	6
CPD Training	5	10	14	0	0	29.0
Corporate Training	1	2	3	0	0	6
CIPFA/IIA /Apprenticeship Training	0	0	0	0	0	0
	<b>33</b>	<b>73</b>	<b>68</b>	<b>0</b>	<b>0</b>	<b>174</b>
<b>Days Available for direct audits and support work</b>	<b>162</b>	<b>351</b>	<b>485.8</b>	<b>320</b>	<b>40</b>	<b>1358.8</b>

**Audit Support & Development****Risk Management**

Corporate Risk Management	12	0	0	0	0	12
Corporate Fraud Management	12	0	0	0	0	12
ad hoc on-demand support/advice (risks and controls)	25	40	14	0	0	79
Chamberlain Business Continuity Support	20	0	0	0	0	20

**Anti-Fraud & Corruption**

Fraud investigations	0	0	0	0	0	0
Pro-active fraud & prevention	0	0	0	0	0	0

**Audit Planning & Reporting**

Audit Planning	8	16	6	0	0	30
Audit Plan progress reporting	5	30	0	0	0	35
External Audit Liaison/co-ordination	2	0	0	0	0	2

**Audit Development**

Continuous improvement	8	12	7	0	0	27
Audit policy, research and development	3	12	0	0	0	15
Audit intranet	1	0	2	0	0	3

**Member Support**

COL Audit Committee	8	8	0	0	0	16
GSMD Audit Committee	2	6	0	0	0	8
London Councils - Audit Committee	2	2	6	0	0	10
MOL Audit Committee	1	2	6	0	0	6
Police Performance & Resources sub (Police) committee	2	8	0	0	0	10
Barbican Centre Risk/Finance Committee	1	6	0	0	0	7
Other Committees	1	0	0	0	0	1

113	145	35	0	0	296
-----	-----	----	---	---	-----

**AVAILABLE FOR AUDIT PROJECTS:-**

49	209	444.8	320	40	1062.8
----	-----	-------	-----	----	--------

